

Applicant: \_\_\_\_\_  
Application Date: \_\_\_\_\_

Earth Design, Inc.  
405 Johnson St. Pickens, SC 29671  
864-898-1221 Ph  
864-898-0191 Fax



**EarthDesign**  
Landscape Architecture and Environmental Design

An Equal Opportunity Employer

(PLEASE PRINT)

Last Name		First Name		Middle Name		Telephone Home ( )	
						Work ( )	
Street Address			City			State	Zip Code
Any Other Name by Which Known		Driver's License Number and State		Are you over 18? <input type="checkbox"/> Yes <input type="checkbox"/> No		Social Security Number	
Position(s) Preferred		1.			2.		
Can you upon hire, provide proof of your legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			Current Salary:		Expected Salary:		Last Salary Increase Date
Type of Employment Desired: <input type="checkbox"/> Regular <input type="checkbox"/> Temporary <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Swing Shift <input type="checkbox"/> Day Shift		Have you ever been previously employed by Earth Design Inc. <input type="checkbox"/> Yes <input type="checkbox"/> No From: _____ To: _____				Date Available for Work	
Name and Location of School	GRADUATE		Degree Earned	Date Granted	Course of Study/Major	Grade Point Average	
	Yes	No					
High School or G.E.D.							
College							
Advanced Degree							
Other Training							
Additional Education, Training, Professional Activities or Accomplishments, Skills, or Certificates:							
List academic achievements, thesis project, patents, publications or activities you consider significant. (Attach separate sheet if necessary.)							
Have you ever been convicted of a criminal offense? (Omit traffic violations or convictions for which the record has been sealed or expunged by court order or any misdemeanor conviction for which the probation has been completed and the case has been judicially dismissed.) <input type="checkbox"/> Yes <input type="checkbox"/> No							
How were you referred to Earth Design, Inc.		<input type="checkbox"/> Job Fair _____					
<input type="checkbox"/> Referral by Employee(s)		<input type="checkbox"/> Newspaper/Journal _____					
_____		<input type="checkbox"/> Contract Labor Agency _____					
Name(s)		<input type="checkbox"/> State Employment Agency _____					
<input type="checkbox"/> School _____		<input type="checkbox"/> Other _____					
Please give us the NAMES, and BUSINESS TELEPHONE NUMBERS of people who are familiar with your WORK EXPERIENCE and TECHNICAL COMPETENCE in the job for which you are applying, preferably technical associates with whom you have worked and give Earth Design, Inc. permission to contact. (DO NOT LIST PERSONAL REFERENCES.)							
Name		Business/Professional Relationship		Company		Title	Business Telephone
Name		Business/Professional Relationship		Company		Title	Business Telephone
Name		Business/Professional Relationship		Company		Title	Business Telephone

**AN INCOMPLETE APPLICATION WILL NOT BE CONSIDERED - EVEN IF YOU ATTACH YOUR RESUME**

<b>Most Recent Employer</b>		May We Contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Telephone (work)	Supervisor's Name	Date Employed (MO/YR) From:                      To:
Street Address		City		State	Zip Code
Base Salary Indicate if: <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly Start _____ Final _____		Reason for Leaving (Attach separate sheet if needed)			
Describe Major Work Duties (Attach separate sheet if needed)					
_____					
_____					
_____					
<b>Second Most Recent Employer</b>		May We Contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Telephone (work)	Supervisor's Name	Date Employed (MO/YR) From:                      To:
Street Address		City		State	Zip Code
Base Salary Indicate if: <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly Start _____ Final _____		Reason for Leaving (Attach separate sheet if needed)			
Describe Major Work Duties (Attach separate sheet if needed)					
_____					
_____					
_____					
<b>Third Most Recent Employer</b>		May We Contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Telephone (work)	Supervisor's Name	Date Employed (MO/YR) From:                      To:
Street Address		City		State	Zip Code
Base Salary Indicate if: <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly Start _____ Final _____		Reason for Leaving (Attach separate sheet if needed)			
Describe Major Work Duties (Attach separate sheet if needed)					
_____					
_____					
_____					
<b>Fourth Most Recent Employer</b>		May We Contact <input type="checkbox"/> Yes <input type="checkbox"/> No	Telephone (work)	Supervisor's Name	Date Employed (MO/YR) From:                      To:
Street Address		City		State	Zip Code
Base Salary Indicate if: <input type="checkbox"/> Hourly <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly Start _____ Final _____		Reason for Leaving (Attach separate sheet if needed)			
Describe Major Work Duties (Attach separate sheet if needed)					
_____					
_____					
_____					

I certify that all the information provided on this form is true and complete to the best of my knowledge, and I understand that any misrepresentation, falsification or omission may be considered justification for refusal of employment or subsequent termination.  
 I understand that employment by Earth Design, Inc. is conditional upon completion of an Employment Agreement. I further understand that my employment is at the discretion of Earth Design, Inc. and it has no specified term. It can be terminated at will, with or without notice, at any time, for any or no reason, at the option of either myself or Earth Design, Inc.

Please read the above statement and sign here: \_\_\_\_\_ Date of Application \_\_\_\_\_